

**TALENT IRRIGATION DISTRICT**  
**PUBLIC RECORDS REQUEST FORM**

**Procedures for Submitting Public Records Requests**

A request for public records that are in the custody of the district must be made by submitting a written request to:

Talent Irrigation District  
Attn: Secretary/Manager  
104 West Valley View Road  
PO Box 467  
Talent OR 97540

Information of Person Requesting Public Records:

\_\_\_\_\_

Date

\_\_\_\_\_

Name

\_\_\_\_\_

Telephone Number

\_\_\_\_\_

Address

\_\_\_\_\_

City

State

Zip

\_\_\_\_\_

Email Address (if records to be emailed)

\_\_\_\_\_

Original Signature

Give a detailed description of the public record(s) requested to allow the district to search for and identify responsive records: